

ERASMUS+ Study Mobility Grant 2020/2021

Within the Erasmus+ Key Action 1 – Mobility of Individuals, opportunities are provided for students to undertake a study period abroad at a Higher Education Institution awarded with an Erasmus Charter for Higher Education and having signed an inter-institutional agreement with CEU before the mobility takes place. The receiving institution must be located in an Erasmus+ Program Country. Please, consult the list of current partner universities by Departments on ACRO website: <https://acro.ceu.edu/erasmus-bilateral-agreements-department>

CEU students may spend 1 or 2 semesters or terms (a period of 3 months up to a maximum of 12 months) at a partner university under the Erasmus+ Study Mobility Program. Students receive a grant, which is a contribution to travel and the cost of living and studying in another country. Students are selected for an Erasmus+ Study Mobility on the basis of academic ability and the relevance of the proposed study plan to their studies at CEU.

Participants in the Erasmus+ Study Mobility Program continue to pay tuition fees at CEU, but are exempted from tuition at the host university.

Application deadline: March 1, 2020

WHO CAN APPLY?

The applicant must be a degree-seeking student at CEU during the application process and must remain enrolled during the entire study period abroad. Students must return at the end of the study period and complete their program at CEU.

All enrolled two-year Masters and Doctoral students regardless of their nationality, who receive a degree accredited in Hungary or those who enrolled in Postgraduate Specialization Programs at CEU are eligible to receive an Erasmus study mobility grant. Other high ranking applicants will receive funding from CEU's own resources.

Please, note that Erasmus Mundus Masters Degree - Scholarship holders are excluded from eligible applicants.

LOCATION OF THE ACTIVITY

Students must carry out their mobility activity in a Program Country different from Hungary.

The Erasmus Program Countries are currently the following:

Member States of the European Union (EU): Austria, Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Italy, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom¹

Non-EU Program Countries: North Macedonia, Iceland, Norway, Liechtenstein, Serbia, Turkey

The receiving institution must be a Program Country higher education institution awarded with an Erasmus Charter for Higher Education, having signed an inter-

¹ Please, keep in mind that changes to be expected following Brexit may affect your planned activities.

institutional agreement with CEU. For the full list of CEU partner institutions, please visit [Erasmus Agreements by Country](#) or [Erasmus Agreements by Department](#).

DURATION OF THE ACTIVITY

- **Minimum duration of a study period abroad is 3 months, or 1 academic term or trimester; the maximum duration is 12 months.**
- For the sake of the equitable distribution of available resources, financial support for longer mobility period than 5 months cannot be guaranteed. However, it is possible to apply for a longer period of stay.
- The duration is calculated from the first day the student is required to be at the organization. The end date is the last date they need to be present.
- Priority will be given to students participating in the program for the first time (during their CEU studies) and to those choosing a destination country different from their home country/country of permanent residence.
- The study mobility period must be carried out between 1 August 2020 and 31 July 2021.

FINANCIAL RULES

Selected applicants are eligible to receive a grant to partially support their mobility, thus may not cover all the actual expenses incurred. Students are responsible for making all their travel, accommodation and related arrangements. The amount of the grant is set by the Erasmus Program and depends on the receiving country. It is calculated at a monthly rate, where one month is equivalent to 30 days. In case of incomplete months, the number of days are multiplied by 1/30.

Based on country rates, the amount of the grant is:

- **520 EUR/month** for Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxemburg, Norway, Sweden and United Kingdom
- **470 EUR/month** for Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Portugal, Spain and The Netherlands
- **420 EUR/month** for Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia and Turkey

The grant will be paid in two instalments: **80%** pre-financing upon the signature of the grant contract but not sooner than 30 days prior to the start of the Study Mobility. **20%** is transferred at the end of the mobility period, pending on receipt by the Erasmus Office of all documentation and the submission of the online EU survey. All payments are processed through bank transfer.

AWARD RECIPIENT OBLIGATIONS

Students who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant contract and fail to complete the study mobility and submit the required documentation at the end of their visit (unless they were prevented from completing their planned activities abroad due to a case of force majeure). Erasmus Office must be notified about any changes at erasmus@ceu.edu.

APPLICATION PROCEDURE

For a successful application you are required to:

- Take a look on the chosen partner university's website for incoming exchange students. It is important to find out, either by exploring the homepage of the partner institution or directly communicating with them, whether the partner institution offers courses which are related to your field of study and taught at the study level and in the language suitable for you
- Fill out the **Application Form** on the [Application Platform](#)
- Write a **motivation letter** providing answers to the following questions and upload it to the Application Platform:
 - Reasons for choosing the specific host university
 - Which courses/study program would you like to attend? Why?
 - How will these courses contribute to your studies at CEU?
 - What is the expected outcome of the mobility regarding your career plans?
- Prepare the [Study Plan](#): enter the courses you wish to attend at the host institution on the form and have it signed by your thesis supervisor at your CEU Department. Upload it to the Application Platform.
- Get **recommendation letters from two CEU Professors**. Letters can be sent via email only by the recommender to erasmus@ceu.edu, with a subject: "Recommendation Letter_Name of the Applicant".
- Request an unofficial copy of your **Transcript of Records** from Registry@ceu.edu and upload it to the Application Platform
- Prepare your **CV** and upload it to the Application Platform

SUBMISSION OF APPLICATIONS

- **Applications can be submitted electronically through the [Application Platform](#)**
- Applications must be submitted not later than **by midnight March 1, 2020**
- Late, incomplete and/or e-mailed application forms will not be considered
- Applicants will be notified about the application decisions within five weeks after the deadline
- Visit: <http://acro.ceu.edu/erasmus-ceu-students> for further information.

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